



*Montessori Children's House of Durham does not discriminate in awarding financial assistance on the basis of race, religion, gender, sexual orientation, family structure, or national or ethnic origin.*

## FINANCIAL AID INFORMATION for 2012-2013 School year

December 2011

The Financial Aid Fund was created to make it possible for children of varied economic resources to attend MCHD. It is a goal of our school to provide an educational environment that reflects a cross-section of the larger society in which we live.

All current and prospective MCHD families are eligible to apply for aid to assist with tuition. Applications are kept confidential, and are identified only by a numerical code. Returning families who apply and submit supporting materials by the deadline will be informed of their award status with their re-enrollment materials.

- Applications will be processed by Tuition Aid Data Services, or TADS.
- **For returning families, applications and supporting materials will be due to TADS by January 17, 2012.**
- There is a fee (\$34) to apply; if paying the application fee by check, make it payable and send directly to TADS. If you are made and accept a financial aid award, the fee will be refunded by MCHD.
- We encourage you to apply online, as this speeds the process. Go to [www.mytads.com](http://www.mytads.com). There is an Application Wizard to help you, and additional help at [support@tads.com](mailto:support@tads.com) or toll-free at 1-800-884-8237.
- Paper applications can be requested by calling TADS at (800) 477-8237.
- TADS will require that you submit some supporting documentation: copies of your most recent W-2 and/or 1099, most recent paystub, most recent federal tax return, and documentation of all other sources of income, such as social security income (see the website for further details). These can be mailed or faxed to TADS at (612) 548-3326. **It is important that you send these supporting materials at the time you apply, as your application will not be processed by TADS or MCHD without them.**
- All award decisions are made by MCHD. You will receive notice about your award from MCHD, not TADS.

Some other things to know:

- **MCHD's School ID: DU330210000**
- **If you are applying for a Pre-Three child, please enter grade as grade 7, NOT Preschool.**
- Enter *each* child who attends MCHD using our school code, as well as each child for whom you pay tuition at another school or college, *all on one application* (see directions for Section 22). Enter ID# 99999 for children who attend another non-public school.
- You can order an optional Parent Report for \$8.00 after completing your application, which merely summarizes the information you gave to TADS. *The same information, however, is available for free online.*
- In cases where divorced, separated, or never married parents are both contributing to the support of the child, both must fill in an application, or fill it in jointly. If tuition is paid all or in part by someone else (e.g. a grandparent), these payments **MUST** be reported on the TADS application in the section, "Contributions to Education."